

**Perry Township Board of Trustees**

**Regular Meeting**

**September 6, 2022 7:00 pm**

**Call to Order/ Pledge of Allegiance:**

**Welcome/Invited Guests**

6:00 pm Work Session with Dan Moeglin ~ Stark Parks Director

**Recognition of Coach JP Sexton and Perry High School Student Athletes ~ State Qualifiers**

Trustee Nelligan introduced Coach JP Sexton of the Perry High School Girls Track Team. Coach J. Sexton thanked the Board for the invitation to tonight's meeting. Coach Sexton described the titles each girl was awarded this past spring. Certificates were given to each of the students.

**Swearing in of Chad Guist ~ Acting Police Chief**

Trustee Nelligan introduced Chad Guist and gave his employment history.

I, Chad M. Guist, in conformance with Ohio Revised Code section 505.49(B)(2), do hereby swear that I shall support the Constitution of the United States of America and the Constitution of the State of Ohio and the Rules and Regulations of the Perry Township Police Department and that I will, well and faithfully, discharge the duties of Chief of Police, Perry Township, Ohio Police Department to which I have been appointed according to law and to the best of my ability.

10 Minute Recess at 7:07 pm

**Travis Seacrest to discuss Summerdale Park:**

Travis Seacrest introduced himself as the President of the Perry Youth Softball organization. He attended the regular meeting to discuss with the Board Summerdale Park improvements. The topic was a general discussion on collaborative efforts for park improvements by the township and Perry Baseball Association. He talked to the Board about doing fundraising in the off-season specifically for Summerdale Park. He indicated there were small and some larger improvements to the baseball fields. Coach Seacrest asked about the status of the restrooms at Summerdale Park. There was continued discussion on a storage unit. He indicated all the items that would need to be stored. Coach Seacrest and the Board discussed all the fields that are utilized and those that need improvements. Trustee DeChiara discussed the options and details of the process of purchasing these items Coach Seacrest discussed.

**Public Speaks: Scheduled Speakers:**

**Excused absence:** none

**Additions/Deletions to Agenda Call by Department:**

Zoning Inspector Whytsell indicated he had one item to add to the agenda. He would like to add a Home Rule Citation.

**Public Hearings/Invited Guests:** none

**Communications:/Announcements**

1. Save the date! Perry Township Rotary Community Parade & Perry Township Oktoberfest coming Saturday ~ September 10<sup>th</sup> from 11:30 am to 4:00 pm at Hartwick Park. Vendor registration is open. Visit perrytwp.com for details.

**Public Speaks on Agenda items up for Action:**

**Unfinished Business**

**Follow up for heating at Station 2 regarding a warranty. All Comfort Heating and Cooling - \$8,600.00.**

Chief Sedlock stated that he contacted All Comfort Heating and Air Conditioning regarding their warranty for replacing the tube heaters at Station 2. He confirmed it was an oversight on All Comfort Heating and Cooling's part and it is the same and matches the other warranties. It is a one-year parts and labor warranty. With the warranty being the same as the other companies, Chief Sedlock recommended that the Board hire All Comfort Heating and Air Conditioning to complete the work at Station 2.

Trustee Nelligan made a motion to hire All Comfort Heating and Air Conditioning in the amount of \$8,600.00 to complete work at Station 2. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

**Follow up on Tornado Siren discussion**

Chief Sedlock stated he obtained additional information regarding the tornado siren topic. Chief Sedlock indicated that the City of Massillon has sirens that are produced by American Signal Corporation. The City of Massillon has a siren called TEMPEST T128 Rotational. Chief Sedlock also indicated that the costs could vary. Chief Sedlock contacted Lawrence Township also. At this time, Chief Sedlock feels that a study should be done to determine the type and size of the siren. This would include the number of sirens needed, mounting, supplying electricity, and determining a maintenance plan. Chief Sedlock indicated this would be difficult to provide a cost for this type of project without gathering all this information. Trustee Miller asked about the compliance of a township. Chief Sedlock stated it is not a requirement but more if the Board chooses to do so. The Board at this time thanked Chief Sedlock for this information and would review the tornado siren at another time.

**Department Agenda Items (Information/Action Items)**

**Administration:**

**Consider paying Perry Township Community Magazine publication invoice in the amount of \$6,620.89 to Canton Data Print**

Administrator Martin stated the Board has received many positive comments about the recent Perry Township news magazine. The fall issue will be out in the first week of November. Administrator Martin indicated that there is an outstanding balance of \$6,620.89 which is due to Canton Data Print.

Trustee Nelligan made a motion to consider paying Canton Data Print in the amount of \$6,620.89. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

### **Capital Budget status update**

Administrator Martin stated the Capital Improvements program manager, Teresa Goodridge is notifying the Board that our Capital Improvement has been awarded for a Community Parks, Recreation and Conservation Project at "Meredith Park" appropriated by the 134<sup>th</sup> Ohio General Assembly through House Bill 687 in the amount of \$300,000.00. The Department of Natural Resources (ODNR) Office of Real Estate and Land Management (REALM) is responsible for administering these appropriations. ODNR will work with Perry Township to complete our project in compliance with Tax Exempt State Bond requirements. Administrator Martin indicated that steps need to be followed. Administrator Martin will keep the Board apprised of this Capital Improvement project award as the project progresses.

### **Consider hiring full-time administration assistant Tina J. DeSimone start date being 9-19-22**

Administrator Martin was pleased to share with the Board that Tina DeSimone is the best-qualified candidate for the administrative assistant position. Ms. DeSimone's first day of employment will be 9-19-22 and will serve a 6-month probationary period. Administrator Martin asked the Board to consider making a motion to hire Tina J. DeSimone as a full-time Receptionist Administrative Assistant at a rate of \$21.50 per hour, including full benefits and a six-month probationary period, with an employment start date of 9-19-22.

Trustee Nelligan made a motion to hire Tina DeSimone for a full-time administration position at the amount of \$21.50 an hour. Ms. DeSimone's start date is 9-19-22 and serves a 6-month probation period. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

### **Road Department:**

#### **Consider a wage increase for Assistant Mechanic Louis Emanuel**

Superintendent Masalko stated that assistant mechanic Louis Emanuel has stepped in when needed on several occasions. Mr. Emanuel also participates in the annual Ohio Association of Emergency Vehicle Technicians classes. The Road and Parks Department would like to mirror the same job duties and positions of the Police and Fire mechanics. Intermittently, the Road department has increased Mr. Emanuel's wages to the mechanic's wages in the past. Superintendent Masalko asked to move forward with a wage increase from \$25.46 to \$27.55 to be equal to all mechanics listed in the bargaining unit contract. The effective date will start the next pay period.

Trustee Nelligan made a motion to increase the wage of Mr. Emanuel from \$25.46 to \$27.55 effective the next pay period. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

**Consider approval of the Haymaker Tree and Lawn service invoice in the amount of \$8,690.00**

Superintendent Masalko presented an invoice from Haymaker Tree and Lawn Service in the amount of \$8,690.00. Superintendent Masalko stated to the Board that previously 19 trees were removed from Perry Park. Superintendent Masalko stated there was an additional cost from Haymaker Tree and Lawn service. This was an additional service for removing nine extra trees removed at Perry Park and one invoice for the removal of one tree at Summerdale Park. The total will be \$8,690.00.

Trustee Nelligan made a motion to pay the Haymaker Tree and Lawn service invoice in the amount of \$8,690.00. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

**Park Department:**

**Zoning:**

**Home Rule Citation 1319 Manor Ave SW, Canton, Ohio 44710**

Zoning Inspector Whytsell stated he would like to submit a Home Rule Citation for a property located at 1319 Manor Ave SW, Canton, Ohio 44710. Zoning Inspector Whytsell stated back in July 2022 the resident went through a procedure for a permit for an above-ground swimming pool. The resident met all the guidelines at that time. Within weeks, Zoning Inspector Whytsell received complaints and concerns that there was no fence around the pool or a lock with a retractable ladder. The resident has not responded to letters that Zoning Inspector Whytsell had sent concerning these complaints. Therefore, he asked the Board to file a Home Rule Citation that would be in the amount of \$100.00 which includes a certified notice that would fall under the Zoning Regulations.

Trustee Nelligan made a motion to approve a Home Rule Citation for that property at 1319 Manor Ave SW Canton, Ohio 44706 that would be in the amount of \$100.00. Seconded by Trustee DeChiara.

**Police Department:**

**Fire Department:**

**Consider the resignation of Peter Oberacker**

Chief Sedlock is given notice of the resignation of Peter Oberacker.

Trustee Nelligan made a motion to accept the resignation of Peter Oberacker effective September 6, 2022. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes

**Law Director:**

**Fiscal Officer:**

### **Consider Pending Warrants**

Fiscal Officer Chessler stated the following: The week ending 8-16-22 for bills in the amount of \$54,657.00 and week ending 8-23-22 for bills/payroll in the amount of \$314,604.10 and the week ending 8-30-22 for bills in the amount of \$61,154.31 for a combined total of \$430,415.41

Trustee Nelligan made a motion to approve the pending warrants Week ending 8-16-22 for bills in the amount of \$54,657.00 and week ending 8-23-22 for bills/payroll in the amount of \$314,604.10 and the week ending 8-30-22 for bills in the amount of \$61,154.31 for a combined total of \$430,415.41. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

### **Consider approval of Bank Reconciliation for July, 2022**

Trustee Nelligan made a motion to accept the Bank Reconciliation for July 2022. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

### **Consider the transfer of funds from the General Fund to the Park Department**

Fiscal Officer Chessler stated to the Board that he was informed by his assistant that the park department is out of funds. Fiscal Officer Chessler indicated to the Board that there are available funds in other areas in the general fund to meet those needs but needed Board consideration and approval to transfer those funds. There were also two memos provided to the Board which was included. He believed that it would be safe to transfer \$50,000.00 to the supplies account and \$20,000.00 to the "others" account. The other request is for \$27,000 to the salary fund. He indicated these funds are coming from the General Fund.

Trustee Miller asked Superintendent Masalko what other special projects would be considered. Superintendent Masalko stated due to the Township Risk Management Program more projects needed to be completed at the parks. He is now starting at Lynch Park.

Trustee Nelligan made a motion to transfer \$50,000.00 to the supply account and \$20,000.00 to the "others" accounts and \$27,000.00 for salaries from the General Fund for the park department. Total transfer is \$90,000.00. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

### **Consider accepting July and August 2022 meeting minutes**

Fiscal Officer Chessler asked the Board to accept the July and August 2022 meeting minutes

Trustee Nelligan made a motion to accept the July and August 2022 meeting minutes. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

### **Consider the amended certificate**

Fiscal Officer Chessler stated he would like the Board to consider the amended certificate. This was due to the receipt of the American Rescue Plan Recovery Fund in the amount of \$1,473,736.71. The source was the State of Ohio American Rescue Plan. He asked the Board for a Motion to request the Auditor for an Amended Certificate to add those funds.

Trustee Nelligan made a motion to request an additional amended certificate. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes

### **Board of Trustees Updates –**

#### **Problem Properties:**

#### **Executive Session(s):**

1. ORC 121.22 (G) (1) to discuss hiring and personnel topics to include the Board, Law Director, Fiscal Officer, and Administrator
2. ORC 121.22 (G)(1) to discuss hiring and personnel topics to include the Board, Law Director, and Fire Chief
3. ORC 121.22 (G) (1) to discuss dismissal and personnel topics to include the Board, and Law Director

Trustee Nelligan made a motion that the Board adjourn into Executive Session pursuant to ORC 121.22 (G) (1) Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

The Board adjourned into Executive Session at 8:15 pm

The Board adjourned from Executive Session at: 9:51 pm

#### **Department Matters Not Requiring Board Action:**

##### **Administration:**

##### **Fire Department:**

##### **Police Department:**

##### **Road Department:**

##### **Parks/Recycling:**

**Zoning:**

**Law Director:**

**Announcements:**

**Public Speaks-Open Forum:**

**Carolyn Melito**

Mrs. Melito stated her address as allotment Bramlebush II. She stated she has lived there for 28 years. Mrs. Melito indicated the streets have never been done. She feels it's even dangerous to walk on the street. Mrs. Melito discusses the electric aggregation problem. Mrs. Melito stated she would like the Board to take into consideration the neighbor's needs.

**Dave Kerestes**

Mr. Kerestes stated his address as 715 2<sup>nd</sup> Street NW, Canton, Ohio. He was there to reach out to the Police Chief. Mr. Kerestes stated many past occurrences. He gave the addresses and the deaths of several people. He asked the police chief for any documentation of these deaths. Chief Guist responded to Mr. Kerestes stating that they had several discussions in the past concerning these topics.

**Adjournment:**

With nothing further to come before the Board, Trustee Nelligan made a motion to adjourn the meeting at 9:52 pm; Seconded by Trustee Nelligan

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

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Lisa Nelligan, President

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Craig Chessler, Fiscal Officer